

**Executive
Preston Creative Partnership
Ham & Jam
Tuesday 22nd March 2016, 11.30am**



Apologies Derri Burdon (Curious Minds)
Di Cuming (LUDUS)
Jon Finch: Observer (Harris)
Elaine Speight (In Certain Places)
Jane Wignall (Resource Creatives)

Attend Jenny Rutter: PCP Chair (JCR Creative)
Chris Davies: PCP Vice Chair (Alison)
Shirley Bailey (Curious Minds)
Chris Gilligan (Derelict + Angel Club North)
Ruth Heritage (They Eat Culture)
Catherine Shaw (Derelict + Angel Club North)

Observer Tim Joel (PCC)
Rita Whitlock: PCP Admin (PCC)

16-11	<p>Executive Meeting Attendance:</p> <p>Members who have attended no meetings or engaged in any communications will become Connective Partner Members.</p> <p>Observers can participate in meetings but have no voting rights.</p> <p>Action:</p> <ul style="list-style-type: none"> Jenny to email members (Rizwan Iqbal and Phil Kaila) who have expressed an interest but been unable to regularly attend meeting to request if there is another representative who can attend.
16-12	<p>Minutes of the last meeting: Agreed and signed.</p> <p>Matters Arising:</p> <p>16-02 (PCP Exec 01) Proposed Cultural Framework Funding Budget has been presented to the board, all were supportive of the approach. Rita and Tim are working on the application, system and evaluation process.</p> <p>Action:</p> <ul style="list-style-type: none"> Circulate for feedback before the Application Live date. <p>16-08 It is understood that ACE Bid decisions have been reached, Tim advised to ring to find out Lancashire Encounter Bid Status.</p> <p>Action</p> <ul style="list-style-type: none"> Jenny (PCP) to join the publication "Arts Newsletter" as this supplies membership with Public Liability Insurance for events etc.
16-13	<p>Proposed PCP Membership Tiers:</p> <p>Paper adopted.</p>

	<p>Agreed: Members can move between tiers during working busy periods. Also members can add PCP's strapline to enhance their email signatures.</p> <p>Action:</p> <ul style="list-style-type: none"> • Tim will draft membership benefits which will be circulated and published on the PCP website.
16-14	<p>PCP Bank Account:</p> <p>Paperwork submitted and account should be open by the end of the week. Jenny and Chris D are the current signatures.</p> <p>PCP is an unincorporated group so eligible to apply for funding.</p>
16-15	<p>PCP ACE Bid:</p> <p>The PCP members thanked Elaine for all her hard work with the PCP ACE bid which has got them to this strong point.</p> <p>After a lengthy discussion it was agreed to remove the Northern Exposure element as this could be a future project application to the Cultural Framework Fund. This action will free the budget to be used to support the consultancy area of the bid.</p> <p>Action:</p> <ul style="list-style-type: none"> • Jenny to reword parts of the Bid and budget and circulate for feedback before submitting on the ACE portal
16-16	<p>PCP Website:</p> <ol style="list-style-type: none"> 1. Shout out for more graphics to populate the site. 2. Future: Set up a google drive so that photos can be shared. 3. Send video to Chris D who will re-edit it and add to the website. 4. It was agreed to add the Exec Observers to the "ABOUT PCP" tab. 5. Catherine's working on adding a Facebook feed onto the PCP website to increase the sites visual interest and avoid duplication of effort.
16-17	<p>Twitter (PCP Exec 03)</p> <p>Account up and running. Everyone encouraged to # PrestonCreativePartnership until a suitable name with less characters can be thought up.</p> <p>Action:</p> <ul style="list-style-type: none"> • All to send suggestions for @handle that is suitable – or we will stick with what we've got.
16-18	<p>Google Calendar (PCP Exec 03)</p> <p>Aim: not a public calendar, for Exec members to be aware events taking place in Preston and we can become cross promotional.</p> <p>Very much in its embryonic stage and it's understood that not everyone gain access due to works ICT restrictions/regulations.</p> <p>A link will be added from PCP website to the "What's on" section of the prestonguildcity.co.uk site</p>

	<p>Action:</p> <ul style="list-style-type: none"> • Tim to talk to PCC ICT dept to see if they can access in some way.
16-19	<p>PCP Representation: Arts Lancashire Agreed: 1st Jenny, 2nd Ruth</p> <p>PCP Representation: Cultural Framework Agreed: 1st Jenny, 2nd Chris D</p> <p>Reserve: Chris G</p> <p>It was agreed that requests for points to be raised at both the Art Lancashire and Cultural framework will be circulated to all Exec members prior to the meetings.</p> <p>Matters Arising from last Arts Lancashire Meeting:</p> <ol style="list-style-type: none"> Future meeting to start at 10am. Joe (Chair) and Sue (Vice Chair) looking to step down this year (maybe? Depending on development of AL structure) Putting in a bid for a post to work on a strategic Lancashire level and on behalf of the member groups. Arts Lancashire is setting up a Cultural Board for Lancashire which will include Museums, Sports Lancashire, Clog, <p>Matters Arising from last Cultural framework meeting:</p> <ol style="list-style-type: none"> Jon Finch presented the Harris Re-imagining Project. PCP members invited to meeting 6th April (10am) to add views to the project. Cllr Veronica Afrin to step down as Cabinet Member for Culture and Leisure Services and as Chair of Cultural Framework Board. It was agreed that an independent member of the Framework should be recruited as Chair.
16-20	<p>What Next</p> <p>Lack of time – postponed</p>
16-21	<p>AOB</p> <ol style="list-style-type: none"> MOU: Meeting quorate number for members attending meetings to be checked. It's is recorded that the Executive not exceed 8-10 members. Derelict to host an event on Sunday 17th April to find out what people felt about their festival. This will be an opportunity to expand on whether developing cold spots can be counterproductive, are we more creative working in hardships. There will be invited guests and film presentation. <p>Action:</p> <ul style="list-style-type: none"> • Rita to circulate the Invite to all members

Date and Time of Next Meeting: 17th May 2016, 10am